



NOTICE UNDER RULE 12 – OF THE ACCESS TO INFORMATION PROCEDURE RULES URGENT KEY DECISION NOT INCLUDED ON KEY DECISION PLAN

FROM: Assistant Director – Governance (being the Proper Officer for the purposes of this notice)

TO: Chairman, [Performance Monitoring Panel]

MATTER TO WHICH THIS NOTICE RELATES:

Proposed key decision:- **Household Support Fund (Sixth Round) - To accept the funding allocation from Lincolnshire County Council as part of the Work and Pensions Household Support Fund 1 October 2024 - 30 March 2025 to deliver the scheme at a local level.**

NOTICE IS HEREBY GIVEN THAT:

The Deputy Chief Executive – Corporate Development (S151 Officer) of South Holland District Council intends to make a key decision in respect of the above matter under Rule 12 of the Access to Information Procedure Rules.

Normally any proposal to make a key decision must be published on the Council's Key Decision Plan, and at least 28 days must then pass before the key decision can be made. In this instance the key decision has not been included on any published Key Decision Plan, and there is insufficient time to do so. It would then normally be necessary, where practicable, to comply instead with Rule 12, of the Access to Information Procedure Rules. Rule 12 allows a key decision to be made, which has not been published on a Key Decision Plan, provided a notice is instead published advising that a key decision will be made once at least 5 clear days have passed since publication of the notice.

The decision, the subject of this notice, is required urgently, and cannot wait until at least 28 clear days have passed following publication of a Key Decision Plan because "The decision is urgent and cannot be deferred due to the urgent need to support vulnerable households in need with household essentials. Delegation is required to sign off policy and procedure outside of the committee process and accept the funding outside of the budgetary framework in order to successfully launch the local scheme in December 2024".

In accordance with Rule 12 of the Access to Information Procedure Rules:

- the decision cannot be made until 5 clear days have elapsed following publication of this notice; and
- as the decision is urgent, the call-in procedure will not apply and the decision will take effect immediately it is made.

This notice is published on 26 November 2024.